

St. Christopher Catholic Church

Pastoral Council

Meeting Minutes

April 17, 2018

1 Call to Order

- 1.1 Margaret Bauer, Chairperson, called to order the Regular Meeting of the St. Christopher Pastoral Council at 7:00 pm EDT on April 17, 2018 in the Bethany Room.
- 1.2 The following were present: Margaret Bauer, David Ciechanowicz, Mike Clouse, Tom Edwards, Jim McMechan, Vicki Murphy, Mary Ann O'Neal, Fr. Paul Shikany, Anne Thompson, Pat Tutsie and Betsy Weddle.
- 1.3 Not present: Jim Csenar, Fr. Matt Tucci.

2 Opening Prayer

- 2.1 Anne Thompson led the group in an opening prayer.

3 Prayer Volunteer for Next Meeting

- 3.1 Pat Tutsie volunteered to lead the opening and closing prayers in May.

4 Acceptance of Minutes

- 4.1 Tom Edwards distributed an electronic copy of the March meeting minutes via e-mail prior to this meeting. Pat Tutsie motioned to approve the March minutes; Betsy Weddle seconded.
 - 4.1.1 YEA: 9
 - 4.1.2 NAY: 0
 - 4.1.3 ABSTAIN: 0
 - 4.1.4 NOT PRESENT: 1
 - 4.1.5 RESULT: APPROVED

5 Staff/Ministry Reports

- 5.1 Pastors' Report
 - 5.1.1 Fr. Paul Shikany
 - 5.1.1.1 Confirmation is next Thursday.
 - 5.1.1.2 During steeple replacement, there was damage to the existing sidewalk caused by the weight of the boom lift. The parish is seeking bids to repair the sidewalk.
 - 5.1.1.3 The new chair lift for the west cafeteria stairs is on order and should be installed in June, at a cost of approximately \$20,000.
 - 5.1.1.4 As of the date of this meeting, there is no update on Fr. Matt's next assignment, whether at St. Christopher or another Parish. There are 5 priests retiring and only 1 being ordained.
 - 5.1.1.5 The Mass Schedule committee will reconvene if necessary once priest assignments are announced.

5.2 Financial Report

5.2.1 Jim McMechan

- 5.2.1.1 As of 4/15/18, income is \$26,183 ahead of the same time last year (approx +2.3%).
- 5.2.1.2 Finance Committee and Mary Blake completed the budget for the next fiscal year, beginning July 1, 2018.
- 5.2.1.3 Average wage increases for parish staff will be 2%, and some teaching salaries will increase, in accordance with Archdiocese guidelines.
- 5.2.1.4 School tuition will increase by \$200 per student. St. Christopher's tuition will still remain the lowest in the deanery.
- 5.2.1.5 There are currently 186 students enrolled, with a forecasted 179 for the next school year.
- 5.2.1.6 Jim McMechan presented the budget for approval. Pat Tutsie motioned to approve the budget as presented; Anne Thompson seconded.
 - 5.2.1.6.1 YEA: 9
 - 5.2.1.6.2 NAY: 0
 - 5.2.1.6.3 ABSTAIN: 0
 - 5.2.1.6.4 NOT PRESENT: 1
 - 5.2.1.6.5 RESULT: APPROVED

6 Committee Reports

6.1 Nomination & Election Committee

- 6.1.1 Betsy Weddle reported that there are seven (7) candidates running for Parish Council, and presented the list of candidates to the Council for approval. The registered candidates are as follows:
 - 6.1.1.1 David Ciechanowicz
 - 6.1.1.2 Jim Csenar
 - 6.1.1.3 Barry Gardner
 - 6.1.1.4 John Haley
 - 6.1.1.5 Vicki Murphy
 - 6.1.1.6 Brenda Ray
 - 6.1.1.7 Anne Thompson
- 6.1.2 Mike Clouse motioned to approve the Candidate List; Pat Tutsie seconded.
 - 6.1.2.1 YEA: 5
 - 6.1.2.2 NAY: 0
 - 6.1.2.3 ABSTAIN: 4
 - 6.1.2.4 NOT PRESENT: 1
 - 6.1.2.5 RESULT: APPROVED
- 6.1.3 Discernment of new officers will take place on June 21, 2018. Sr. Mary Ann will lead the discernment.

6.2 Master Plan Committee

- 6.2.1 Tom Edwards reported that the Building & Grounds Committee met to discuss the status of the Master Plan.
- 6.2.2 The Committee recommends re-starting the Master Plan process, and re-engaging KRM Architects to complete the plan based on the assumption that no additional land will be acquired by the parish. Up to \$10,000 in additional funding may be required to re-engage KRM Architects, which the Finance Committee would need to approve.

6.2.3 Tom Edwards, on behalf of the Building & Grounds and Master Plan Committees, presented the above proposal to the Council for approval. Pat Tutsie motioned to approve the re-starting of the Master Plan process, pending approval of funding by the Finance Committee; Mary Ann O'Neal seconded.

- 6.2.3.1 YEA: 8
- 6.2.3.2 NAY: 0
- 6.2.3.3 ABSTAIN: 1
- 6.2.3.4 NOT PRESENT: 1
- 6.2.3.5 RESULT: APPROVED

6.3 Festival Committee

- 6.3.1 Tom Edwards provided an update on the status of the Festival and its committee.
- 6.3.2 Effective this year, AJ Ploughe has retired from the Festival Committee. The Committee and parish thank him for almost twenty years of Chairing the Food & Beverage portion of the Festival.
- 6.3.3 The Festival will be accepting credit cards for the first time this year, and will be using Square point-of-sale systems at most dining locations and the ride ticket booth.
- 6.3.4 Tom Edwards is developing a new website for the Festival, which will launch in late May.
- 6.3.5 The Committee is re-evaluating the menu and other offerings due to the restructuring of the Festival Committee. No classic or traditional items will be removed.
- 6.3.6 There will be a new carnival company running the midway this year due to conflicting events on Poor Jack's calendar.
- 6.3.7 Raffle ticket packets are being stuffed and will be set out in church in early May.
- 6.3.8 The traditional raffle is changing to one lump sum prize of \$10,000, and a 50/50 raffle is being added.

7 Old Business

- 7.1 None

8 New Business

- 8.1 None.

9 Announcements

- 9.1 None.

10 Closing Prayer

- 10.1 Anne Thompson led the group in a closing prayer.

11 Adjournment

- 11.1 Meeting was adjourned at 8:30 pm EDT

12 Next Meeting: May 17, 2018 @ 7:00 pm EDT

Prepared By: Tom Edwards

Approved On: 05/17/2018

Chairperson: X *Margaret E Bauer*