

St. Christopher Catholic Church

Pastoral Council

Meeting Minutes

February 21, 2019

1 Call to Order

- 1.1 Margaret Bauer, Chairperson, called to order the Meeting of the St. Christopher Pastoral Council at 7:03 pm EDT on February 21, 2019 in the Bethany Room.
- 1.2 The following were present: Margaret Bauer, David Ciechanowicz, Mike Clouse, Jim Csenar, Tom Edwards, John Haley, Jim McMechan, Fr. Jude Meril, Vicki Murphy, Mary Ann O'Neal, Fr. Paul Shikany, Anne Thompson and Pat Tutsie.
- 1.3 Not present: N/A.

2 Opening Prayer

- 2.1 Mike Clouse led the group in an opening prayer.

3 Prayer Volunteer for Next Meeting

- 3.1 Mary Ann O'Neal volunteered to lead the opening and closing prayers in March.

4 Acceptance of Minutes

- 4.1 Tom Edwards distributed a copy of the January meeting minutes. David Ciechanowicz motioned to approve the minutes; Pat Tutsie seconded.
 - 4.1.1 YEA: 9
 - 4.1.2 NAY: 0
 - 4.1.3 ABSTAIN: 0
 - 4.1.4 NOT PRESENT: 1
 - 4.1.5 RESULT: APPROVED

5 Staff/Ministry Reports

- 5.1 Pastors' Report
 - 5.1.1 Fr. Paul Shikany
 - 5.1.1.1 The Archbishop will be visiting all parishes over the coming months, and is scheduled to be at St. Chris the weekend of June 29/30. He will celebrate mass at 10:30am on June 30.
 - 5.1.1.2 The dioceses is losing priests due to death (especially Fr. Kenny Taylor), illness (especially Fr. Glenn O'Connor and Fr. Bob Gilday) and pending legal implications.
 - 5.1.1.2.1 St. Malachy also has no Associate Pastor.
 - 5.1.1.2.2 Five (5) priests are retiring with only two (2) being ordained, one of which will become a military chaplain.
 - 5.1.1.2.3 Odds are increasing that St. Christopher will lose our Associate Pastor.
 - 5.1.1.3 Headcounts will be taken at all masses through April in order to produce data for strategic planning and the future mass schedule.

5.2 Associate Pastor's Report

5.2.1 Fr. Jude Meril

5.2.1.1 Fr. Jude had no report.

5.3 Financial Report

5.3.1 Jim McMechan

5.3.1.1 As of 2/17/2019 YTD collections are \$928,528 for the fiscal year, which began July 1. This is compared to \$960,704 this time last year.

5.3.1.2 Income still exceeds budgeted income by \$42,564.

6 Committee Reports

6.1 Festival

6.1.1 Tom Edwards provided an update on the 2019 festival planning.

6.1.1.1 Changing Dining Room, Carry-Out and Grill Booth to "order-first" instead of "cafeteria style," where the customer places their order first, pays, gets a number, and an associate calls out their order when ready (think McDonald's).

6.1.1.2 Three bands booked – no Polkaboy

6.1.1.3 Huesman carnival will return, and will provide carnival games due to lack of manpower and interest within the parish.

6.1.1.4 Used last year's data to refine this year's budget and forecast better.

6.1.1.5 Budget to be presented to the Finance Committee in March.

6.2 Election Committee

6.2.1 Mike Clouse reviewed the proposed timeline, which is impacted because the April council meeting has been moved up a week to avoid conflicts.

6.2.2 Campaigning will begin March 14, with forms and biographies due to Tina by April 8.

6.3 Campus Security

6.3.1 Mike Clouse noted that next Monday will be the beginning of the third Security Training Event, which will be attended by Mike Clouse, Karen King, Steve Quinnette and Joe Stevens.

6.3.2 Overall intent is to prepare for emergency situations at the school, while also developing campus-wide emergency preparedness plans.

6.3.2.1 Vicki Murphy enlightened the group of the poor security practices at Florida schools, and explained that generally speaking, Indiana is ahead of the curve.

7 Old Business

7.1 Master Plan

7.1.1 Fr. Paul Shikany

7.1.1.1 The Committee has consolidated all feedback from the Listening Sessions into a FAQ (Frequently Asked Questions) list, which will be distributed during Easter masses.

7.1.1.1.1 Questions and answers will be displayed on the televisions in the church as well as the new, dedicated, Master Plan website.

7.2 Campus Security

7.2.1 Mike Clouse & David Ciechanowicz

- 7.2.1.1 David and Mike toured the campus and surveyed for opportunities for improvement.
- 7.2.1.2 Currently documenting locations of fire alarm devices, fire extinguishers and other safety items.
- 7.2.1.3 Distributed sample evacuation maps for the church, created by Tom Edwards. Tom is going to re-design and update all maps for school buildings, and create new ones for the church.
- 7.2.1.4 The group agrees that there is a need to implement an Emergency Plan as soon as possible. This would include training ushers and Eucharistic Ministers and creating a volunteer group of First Responders who would attend various masses.
 - 7.2.1.4.1 Plan would address Fires, Active Shooters, Medical Emergencies and Severe Weather Events.

8 New Business

- 8.1 None.

9 Announcements

- 9.1 Betsy Weddle has resigned from the Parish Council for personal reasons. John Haley, as first runner up in the last election, was offered to fill Betsy's seat and he accepted. John will serve the balance of Betsy's term.
- 9.2 Due to the number of Penance Sessions during the Easter season, the Council will likely meet without the Priests in attendance in April.

10 Closing Prayer

- 10.1 Mike Clouse led the group in a closing prayer.

11 Adjournment

- 11.1 Meeting was adjourned at 7:56 pm EDT

12 Next Meeting: March 21, 2019 @ 7:00 pm EST (NOTE: April meeting will be held on April 11, 2019)

Prepared By: Tom Edwards

Approved On: 03/21/2019

Chairperson: X *Margaret E Bauer*