

St. Christopher Catholic Church

Pastoral Council

Meeting Minutes

January 17, 2019

1 Call to Order

- 1.1 Margaret Bauer, Chairperson, called to order the Meeting of the St. Christopher Pastoral Council at 7:02 pm EDT on January 17, 2019 in the Bethany Room.
- 1.2 The following were present: Margaret Bauer, David Ciechanowicz, Mike Clouse, Jim Csenar, Tom Edwards, Jim McMechan, Fr. Jude Meril, Vicki Murphy, Mary Ann O'Neal, Fr. Paul Shikany, Anne Thompson and Pat Tutsie.
- 1.3 Not present: Betsy Weddle.

2 Opening Prayer

- 2.1 Fr. Jude led the group in an opening prayer.

3 Prayer Volunteer for Next Meeting

- 3.1 Mike Clouse volunteered to lead the opening and closing prayers in February.

4 Acceptance of Minutes

- 4.1 Tom Edwards distributed a copy of the November meeting minutes. Pat Tutsie motioned to approve the November minutes; Mary Ann O'Neal seconded.
 - 4.1.1 YEA: 9
 - 4.1.2 NAY: 0
 - 4.1.3 ABSTAIN: 0
 - 4.1.4 NOT PRESENT: 1
 - 4.1.5 RESULT: APPROVED

5 Staff/Ministry Reports

- 5.1 Pastors' Report
 - 5.1.1 Fr. Paul Shikany
 - 5.1.1.1 There was good attendance at the Master Plan listening sessions. The committee is assessing and compiling the feedback in order to produce responses for the parish to Frequently Asked Questions.
 - 5.1.1.2 All Christmas masses went well and had good attendance.
 - 5.1.1.3 Income is up about \$60,000 after the holiday season. More to follow in the Financial Report.
 - 5.1.1.4 St. Anthony will host Penance Service at 7:00pm on March 12, 2019.

5.1.1.5 Please pray for the ill priests.

5.2 Associate Pastor's Report

5.2.1 Fr. Jude Meril

5.2.1.1 Fr. Jude had no report.

5.3 Financial Report

5.3.1 Jim McMechan

5.3.1.1 As of 1/13/2019 YTD collections are \$818,586 for the fiscal year, which began July 1. This is compared to \$840,214 this time last year.

5.3.1.2 Income still exceeds budgeted income by \$62,911.

5.3.1.3 App usage has continued to increased.

6 Old Business

6.1 Master Plan

6.1.1 Fr. Paul Shikany

6.1.1.1 Listening sessions went well. 20-35 people attended each session.

6.1.1.1.1 Attendees represented several parishioners who are active in the parish and are involved in many ministries or contribute otherwise to the parish and its ministries.

6.1.1.2 The Master Plan Committee is meeting on January 21 to review and consolidate feedback.

6.1.1.3 The Master Plan Committee is going to produce a list of Frequently Asked Questions and Answers, which will be presented and made available to the parish via multiple forms of media.

6.2 Campus Security

6.2.1 Mike Clouse & David Ciechanowicz

6.2.1.1 David and Mike toured the campus and surveyed for opportunities for improvement.

6.2.1.2 Currently documenting locations of fire alarm devices, fire extinguishers and other safety items.

6.2.1.3 Distributed sample evacuation maps for the church, created by Tom Edwards. Tom is going to re-design and update all maps for school buildings, and create new ones for the church.

6.2.1.4 The group agrees that there is a need to implement an Emergency Plan as soon as possible. This would include training ushers and Eucharistic Ministers and creating a volunteer group of First Responders who would attend various masses.

6.2.1.4.1 Plan would address Fires, Active Shooters, Medical Emergencies and Severe Weather Events.

7 New Business

7.1 None.

8 Announcements

8.1 None.

9 Closing Prayer

9.1 Fr. Jude led the group in a closing prayer.

10 Adjournment

10.1 Meeting was adjourned at 7:57 pm EDT

11 Next Meeting: February 21, 2019 @ 7:00 pm EDT

Prepared By: Tom Edwards

Approved On: 02/21/2019

Chairperson: X *Margaret E Bauer*

APPROVED