

St. Christopher Catholic Church

Pastoral Council

Meeting Minutes

October 18, 2018

1 Call to Order

- 1.1 Margaret Bauer, Chairperson, called to order the Meeting of the St. Christopher Pastoral Council at 7:00 pm EDT on October 18, 2018 in the Bethany Room.
- 1.2 The following were present: Margaret Bauer, David Ciechanowicz, Mike Clouse, Jim Csenar, Tom Edwards, Jim McMechan, Fr. Jude Meril, Fr. Paul Shikany, Anne Thompson and Pat Tutsie.
- 1.3 Not present: Vicki Murphy, Mary Ann O'Neal, Betsy Weddle.

2 Opening Prayer

- 2.1 Mike Clouse led the group in an opening prayer, asking for the Lord's guidance during and after our meetings.

3 Prayer Volunteer for Next Meeting

- 3.1 Anne Thompson volunteered to lead the opening and closing prayers in November.

4 Acceptance of Minutes

- 4.1 Tom Edwards distributed a copy of the September meeting minutes. Margaret noted that the word "Discernment" should be removed from paragraph 1.1 [the September minutes have since been edited and noted as Approved]. David Ciechanowicz motioned to approve the September minutes with the change noted above; Pat Tutsie seconded.
 - 4.1.1 YEA: 7
 - 4.1.2 NAY: 0
 - 4.1.3 ABSTAIN: 0
 - 4.1.4 NOT PRESENT: 3
 - 4.1.5 RESULT: APPROVED

5 Staff/Ministry Reports

- 5.1 Pastors' Report
 - 5.1.1 Fr. Paul Shikany
 - 5.1.1.1 Four additional handicap parking spaces were added to the parking lot.
 - 5.1.1.2 Discussion is still ongoing regarding the potential new Mass schedule, which would go into effect not later than July 2019, depending on how many priests are then assigned to the parish.
 - 5.1.1.2.1 The Archdiocese will need five new pastors next year, but only two are being ordained.
 - 5.1.1.2.2 The committee is striving to maintain a minimum of five masses over the course of a weekend, with four of them aligning with the current schedule as best as possible.

5.2 Associate Pastor's Report

5.2.1 Fr. Jude Meril

5.2.1.1 Fr. Jude had no report.

5.3 Financial Report

5.3.1 Jim McMechan

5.3.1.1 As of 10/14/2018 YTD collections are \$381,530 for the fiscal year, which began July 1. This is compared to \$398,192 this time last year.

5.3.1.2 Lag in giving is attributed to the technical issues with the online donation system. The Council recommends a push to encourage parishioners to sign up for the new online giving system, as many of them may think the old one still works, or may not realize a new one exists.

5.3.1.3 Festival generated approximately \$200,000 in gross revenue, down approximately 10% from 2017. However, net profit was approximately \$68,500, which was approximately 18% higher than 2017's profit. The significant improvement is attributed to tight inventory control, simplification of the menu, negotiated raw good costs through commodities, and acceptance of credit cards.

6 Old Business

6.1 Master Plan

6.1.1 Good feedback from parish at the Ministry Fair.

6.1.2 Very little additional feedback since then.

6.1.3 A few concerns were expressed to Father Paul, who will present them to the Master Plan Committee.

6.1.4 The Committee will perform additional outreach to gauge interest and collect additional feedback.

7 New Business

7.1 State of the Parish Report highlights.

7.1.1 Parish App usage is down by approximately 50% compared to last year.

7.1.2 Number of parishioners has increased modestly over the past two years.

7.1.3 CCD enrollment has decreased. Possibly attributed to approximately 70% of parishioners living outside the traditional parish boundaries.

7.1.4 Food pantry usage has decreased.

7.1.5 The full report will be posted on the parish website.

8 Announcements

8.1 Margaret indicated that she signed the Parish Council up to host Coffee & Doughnuts on Sunday, April 7, 2019.

8.2 Margaret informed the Council of Committee assignments. Excluded from minutes for brevity.

9 Closing Prayer

9.1 Mike Clouse led the group in a closing prayer.

10 Adjournment

10.1 Meeting was adjourned at 8:12 pm EDT

11 Next Meeting: November 15, 2018 @ 7:00 pm EDT

Prepared By: Tom Edwards

Approved On: 11/15/2018

Chairperson: X *Margaret E Bauer*

APPROVED